

Meeting minutes

Thursday, February 16, 2023 3:09 PM



West Irondequoit Teaching Learning Center

Policy Board Meeting

February 16, 2023

In person location for the TLC at 45 Cooper Road Rochester, NY

The meeting was called to order by C. Young at 3:32 p.m.

Minutes recorded by: Jamie Wixson

In attendance (at TLC): Steve Johnson, Jim Czadzeck, Corey Kurz, Michelle Flood, Christine Baker-Marriage, Taylor Lanham, Sara Edell, Christina Miga, Matt Metras, Janine Sciarabba, Jamie Wixson, Casey Wagner,

Absent: Amanda Tabor, Katrina Arndt, Julie Pfenninger, MaryAlice Behrens, Joshua Diselet, Rosa Vargas-Cronin, Melissa Pollet-Swidorski, Maria Behncke, Maureen Elliot,

Others Present: Cecilia Young, TLC Director

Topics:

Warm Welcome-Members shared what they are looking forward to in Spring.

1. Old Business: (Quorum is 12 members, not including Cecilia)

The quorum **is** present.

December 2022 Minutes- sent out in email with this agenda. Any questions? No

Motion to approve: Michelle F

Second: Jim C

All in favor: All

Motion carried/ not carried

2. Director's Update:

Cecilia shared: SEL Wellness- 3 staff wellness workshops, PLC application and interest survey, Book Studies, Savvy Ally are the Big Programs this year

Savvy Ally: Review and Vote on two choices for April's session. Allying Responsibility vs. Good Talk - descriptions show to policy Board

Raise of hands of what we're interested in to build on "LGBTQ+ Etiquette and Common bloopers from January. 1 vs. 11. Good Talk was preferred by the majority.

We still have funds for TA courses. Building reps should reach out to TA's in their building.

Budget Update- Cecilia shared 832.74 left to spend in supplies and materials budget.

816.72 left in purchased services- 500 will go to Savvy Ally for the Good Talk workshop

Are we okay to use some of the money for the book study and the cost of the book, The Anti-racist Writing Workshop for a staff member who is interested?

Motion to approve: Casey

Second: Christine

All in favor: All

Motion carried/ not carried

Travel expenses \$917 left- may need to transfer funds here after national conference and Cecilia's Albany travel

Boces- \$145 left

Salaries for Professional staff- there is still 2,721 remaining...

Pineapple Walks- staff can do a PD to learn about and how to facilitate a pineapple walk. Funds can be used for this- have 10 in the budget and no one has used yet.

Frontline How To: Cecilia explained how to use Frontline to sign up for professional development and where to access forms.

3. Needs Assessment- Questions and Feedback

Policy board reviewed paper copy of needs assessment with a partner providing feedback to get more results, how to change questions and responses to help guide our work for our next meeting and the district Professional Learning (development) Planning committee.

Casey and Michelle left after the needs assessment discussion

- 4. Discussion of ghost walks- what are they and could they be an alternative to pineapple walks as supported by the grant? Policy board supports this. More discussion around process will occur at March meeting***

Ghost walks- can they count as pineapple facilitator

- Classroom visit to an empty space where the participants simply make note of what they see and/or don't see in relation to a focus question or specified categories
- Your focus could be anything -- creativity, personalization, technology-integration, literacy, etc.
 - A good focus activity could be as simple as doing some brainstorming around the question "What should an ideal learning environment look like?"
- Teachers would go around to classrooms and write down
 - "I see... There is evidence of ____ in the form of..." The facilitator should ask participants to think about what they SEE and what they DON'T SEE.

Here's where they CAN differ from pineapple and why I think we could support it...

- After conducting the walk
 - Participants come back to a common meeting area to share what they saw and didn't see.
 - The next step involves discussing the "So What" ...What are the implications of these observations for your campus? This could become a long discussion that may last longer than one day.
 - The last step in the process is the "Now What" step. In light of what was observed and what this implies about your learning environment, what do you do now?
- In the debrief, it helps to ask the participants...
 - What worked about the process for them?
 - What didn't work?
 - What insights did they gain about their own practice through this activity?
 - How can they apply what they learned in the process to their own practice?
 - This portion could be turned into a feedback form that participants would complete to earn CTLE and for the facilitator to get paid.

With so many new members- we are going to review what a NYS teacher center is and policy board member expectations.

7. Adjournment-

Motion to adjourn at

Second by –

All in favor:

Motion carried/ not carried